



# ONE TO ONE INQUIRY PROJECT

## Mobile Devices

### Manual for Parents and Students

School District No. 42  
Maple Ridge - Pitt Meadows



Please visit <http://schools.sd42.ca/inquiry> for more information  
or contact Rory Payment at [rory\\_payment@sd42.ca](mailto:rory_payment@sd42.ca)

## 1. Welcome to the District Inquiry Program

The successful *One to One Inquiry Project* started in 2005. The program is now in every elementary school and in most grade 6/7 classrooms.

## 2. Purpose of Project

The first four years of the project focused on improving students' writing skills. Achievement levels of students rose considerably in this area. Evidence suggests that mobile devices (tablets, iPads, iPods, etc.) enable students to produce better work, to work at their own level, and to develop important technology skills.

In recent years, the focus of the project shifted to developing students' critical thinking skills – skills that are crucial to a student's future success.

The teachers who participate in this project do so on a volunteer basis. They are involved in ongoing network meetings and professional development to support their work in the classroom.



Visit the Inquiry Project website at <http://schools.sd42.ca/inquiry> to learn more.

### 3.1 Expectations and Guidelines - Students

Each student is assigned a mobile device. This device is for the student's use throughout the school year. At the end of the school year, the device must be returned in good condition. The District has the following expectations:

1. Mobile devices should never be left unattended.
2. Mobile devices must be transported at all times in a backpack (preferably in a separate compartment) to prevent damage.
3. iPads must be kept in the school-approved case at all times to prevent damage.
4. Devices should be kept in the 5 to 35 degrees Celsius temperature range. They should not be kept in direct sunlight, heat or moisture for extended periods of time.
5. All mobile devices should be protected from pets.
6. Magnetic devices must be kept away from mobile devices.
7. Devices should not be put down on the ground where someone would walk, or on a seat where someone would sit.
8. Students should not attempt to alter or circumvent password-protected settings.
9. Students should avoid eating and drinking near their mobile devices.
10. Students must ensure that their hands are clean (especially just after eating) before they use their device.
11. All mobile devices must be kept clean; no stickers should be attached.
12. Important work should be backed-up often. All mobile devices should be charged everyday before they are brought to school.
13. Students must keep their mobile devices dry, warm, and with them.

### 3.2 Expectations and Guidelines - Parents/Guardians

A mobile device can provide your son or daughter with many educational advantages. School District No. 42 considers mobile devices the equivalent of a pen or pencil, as such, the district will only confiscate a mobile device if the student damages the device or if he or she violates the *Internet Acceptable Use Agreement* outlined in section 4 of this document.

Repeated violations of the *Internet Acceptable Use Agreement* will result in an extended confiscation of the device (i.e., a week or longer). The mobile device is the property of School District No. 42: the teacher, principal or district staff may look through its contents and history at anytime without notice while it is in the school.

Parents/guardians should set appropriate guidelines about when and how the device should be used at home, and should feel as comfortable accessing the student's mobile device as they would his or her workbook. Students will be instructed that they must provide parents and teachers with complete access to all their work.



Mobile devices have been set up to provide your son/daughter with access to an extensive array of educational resources. The mobile device has been set up to prevent installation of new programs without teacher approval.

These devices do not have built-in Internet filters. Parents should therefore monitor the passwords and browsing habits of their children, and should help set positive Internet habits by educating their children about Internet use.

In the event of theft, please contact the child's teacher immediately. Only after a police report has been completed can built-in security software be activated to track the device. Do not leave the device unsecured or in plain view. If reasonable care is not taken to keep the mobile device safe, you could be liable for replacement costs.

### 4. Appropriate Use Policy

All Board policies, procedures, guidelines and codes of conduct apply to those using online systems and resources provided by or on behalf of the District, and all users are expected to comply with them and any applicable laws and restrictions that the Board establishes.

Students must abide by the terms and conditions set out in Board *Policy 5780: Information Technology and Communication Systems - Appropriate Use Policy*. This policy is available for download and review on the district website at <http://www.sd42.ca/section5000>.

## 5. Mobile Device Care

### 5.1 Liquid Spills

In the event of a spill, shut the device off immediately by holding down the power button. Remove the case and wipe away as much liquid as possible. Position the device to stop liquid from travelling deeper into the machine, then leave the device turned off for at least 48 hours so that it can dry. Notify the teacher.

### 5.2 iPads

Students receiving an iPad will receive a school supplied case before taking the iPad home. There is no charge for this case, though the case needs to be returned in good condition at the end of the year. The replacement fee for a case is \$25.



## 6. Liability

Parents/guardians will be held liable for the repairs or replacement costs of the mobile device if it is damaged willfully or as a result of negligence.

Students should assume ownership of this piece of equipment and understand that it is their responsibility to care for it. In the event of an accident, each case will be addressed on an individual basis.

### 6.1 Damages

If a mobile device is damaged willfully or as a result of negligence, one of the following replacement charges may apply:

#### iPADS

iPad	\$400.00
Screen	\$122.00
Power Adapter	\$20.00
Power Adapter Cable	\$20.00
iPad Case	\$25.00

Please keep pages 1 - 3 for your records.

## Student Acceptance of Expectations

I have read the *One to One Inquiry Project Manual for Parents and Students* and agree to abide by the provisions therein.

**Student name:** \_\_\_\_\_

**School name:** \_\_\_\_\_

**Student signature:** \_\_\_\_\_

## Parent Acceptance of Expectations

I have read the School District 42 *One to One Inquiry Project Manual for Parents and Students* and agree to abide by the provisions therein. I give permission for my child to access the Internet, and receive a mobile device for the purposes of the One to One Inquiry Project.

**Relationship to student:** \_\_\_\_\_

**Print name:** \_\_\_\_\_

**Parent/Guardian signature:** \_\_\_\_\_

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